

## Hotel Payment Details



Incorporating:



ASEANRUBBER

**For enquiries, please contact:**

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 E-mail : jeron@orient-explorer.com

**You may make bookings online at  
[www.aseanplas-singapore.com](http://www.aseanplas-singapore.com)**

**COMPLETE CONTACT DETAILS IN FULL**

Name of Guest:		
Company:		
Address:		
Tel. No.:	Fax No.:	E-mail:

**BOOKING DETAILS**

I would like to make a booking for the Hotel:		1 <sup>st</sup> Choice:
		2 <sup>nd</sup> Choice:
Arrival Date:	Flight No.:	Arrival Time:
Departure Date:	Flight No.:	Departure Time:
Room Type: Single / Twin / Double		Number Of Room(s):

- Room reservations are confirmed with a **ONE NIGHT deposit** made payable to Orient Explorer (S) Pte Ltd, followed by balance payment by **25 April 2008**.

**PAYMENT OPTIONS** (Payment by TT transfer or credit card is subject to 3% administrative fee)

<b>1. Credit Card</b>	S\$	
<input type="checkbox"/> American Express	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
Card No.:	Expiry Date: (dd-mm-yy)	
Cardholder's name:	Signature:	
<b>2. Bank Draft</b>	S\$	(Make payable to <b>Orient Explorer (S) Pte Ltd</b> )
<b>3. Telegraph Transfer</b>	S\$	
For payment by telegraphic transfer, when making payment please quote the following bank account: <b>Bank Account No: 038-1185-001</b> <b>Account Name: Orient Explorer (S) Pte Ltd / Citibank Singapore Ltd, Capital Square Branch, Singapore</b>		

**CANCELLATION OF RESERVATION / NO-SHOW POLICY :**

- A cancellation fee equivalent to **one night room charge** will be charged for each confirmed reservation in the event of any cancellation.
- Any cancellation made after 25 April 2008 will be subjected to **full cancellation charge based on full length of stay** as per original room reservation request.
- In the event of early departure after guest checks-in, the **full length of stay** based on the original reservation request at the time of booking will be levied.
- Should there be a no-show in the case of confirmed reservations, no refund will be extended.
- All refund, if any, must be claimed or settled within 7 working days after event closed.